



MODULE DESCRIPTION FORM

model a description The material Academic



Module Information				
informationStudy material				
Title of the study unit	Financial and banking principles			Module Delivery
Type of study unit	Main			<input checked="" type="checkbox"/> theoretical <input type="checkbox"/> a lecture <input type="checkbox"/> laboratory <input checked="" type="checkbox"/> Tutorial <input type="checkbox"/> Practical lesson <input type="checkbox"/> discussion
Study unit code	BBF 1101			
Number of units	7			
Study load (hour/semester)	175			
Unit level	The first stage	semester		1
Scientific Department	Financial and Banking Sciences	the university	Administration and Economics	
Subject teacher	Dr. Shorouk Khalaf Latif		e-mail	Shurooq.lateef@uobasrah.edu.iq
Academic title	teacher	Academic Unit Officer Certificate		PhD
Assistant Professor	M.M. Asia Ali Hadi		e-mail	asia.ali@uobasrah.edu.iq
Evaluator's name	Name	e-mail	Email	
Scientific Committee Approval Date	-2025	Version Number	1.0	

Relation with other Modules			
relationshipWith other study materials			
Previous study material	nothing	semester	nothing
Dropped course material	nothing	semester	nothing

Module Aims, Learning Outcomes and Indicative Contents GoalsCourse material, learning outcomes, and guiding content		
1- Introducing the basic concepts in financial and banking sciences such as finance, credit, interest and liquidity. 2- Learn about types of financial institutions such as commercial banks, insurance companies, and capital markets. 3- Develop knowledge of financial markets by learning how capital and stock markets work and their role in financing companies and governments. 4- Acquire skills in analyzing financial risks facing financial and banking institutions. 5- Understand the role of central banks in managing monetary policy, controlling inflation, and achieving financial stability. 6- Learn about the financial laws and regulations governing the work of financial and banking institutions and the importance of financial oversight. 7- Learn about the principles of Islamic finance and how it differs from conventional finance in terms of products and services. 8- Learn financial analysis tools by using financial analysis tools to evaluate the performance of financial institutions and make banking decisions. 9- Developing an understanding of financial inclusion and its role in promoting financial stability and economic development.	Module Objectives Goals Study material	
1.Understanding basic financial concepts: The student will be able to explain basic concepts in finance and banking such as credit, interest, liquidity, and assets. 2. Analysis of the role of financial institutions: The student will be able to distinguish the different roles of financial institutions such as commercial banks, central banks, and insurance companies in the economy. 3Understanding how financial markets work: The student learns how financial and stock markets work and can explain their role in financing individuals, businesses, and governments. 4. Financial risk assessment: The student will be able to assess the various financial risks facing financial and banking institutions and use appropriate tools to manage them. 5Monetary policy analysis: The student can explain the role of central banks in managing monetary policy and its impact on the economy and financial stability. 6. Learn about Islamic financial products: The student acquires the ability to distinguish between conventional and Islamic financial products and understand the basic principles of Islamic finance. 7. Application of financial analysis: The student will be able to use financial analysis tools to evaluate the performance of financial and banking institutions.	Module Learning Outcomes Learning outcomes for the subject	

<p>8. Understanding financial legislative systems: Students learn about the legal and regulatory frameworks governing the operation of financial institutions and understand the importance of financial oversight in promoting transparency and stability.</p> <p>9. Develop financial problem-solving skills: The student is able to analyze real financial problems and propose innovative financial solutions that are appropriate to different contexts.</p> <p>10. Promoting awareness of financial inclusion: The student understands the importance of financial inclusion in achieving economic development and the role of financial institutions in enhancing access to financial services for unbanked individuals.</p>	
<p>1. Introduction to Finance and Banking:</p> <ul style="list-style-type: none"> • Introduction to the basic concepts of financial and banking sciences. • The importance of the financial and banking sector in the economy. <p>2. Financial institutions:</p> <ul style="list-style-type: none"> • Types of financial institutions (commercial banks, investment banks, insurance companies, investment funds). • The different roles of each type of organization. <p>3. Banking system:</p> <ul style="list-style-type: none"> • Structure of the banking system. • The basic functions of commercial banks (credit, transfers, deposit management). • The role of banks in providing loans and financing. <p>4. Central banks and monetary policy:</p> <ul style="list-style-type: none"> • The role of central banks in the economy. • Monetary policy tools (interest rate, open market operations, required reserves). • Price stability and financial balance. <p>5. Financial markets:</p> <ul style="list-style-type: none"> • Definition of financial markets and their types (stock market, bond market, currency market). • The functions of financial markets are to convert savings into investments. • The role of financial institutions in financial markets. <p>6. Financial analysis:</p> <ul style="list-style-type: none"> • Basic tools of financial analysis (liquidity ratios, profitability ratios, leverage ratios). • Reading financial statements of companies. • Evaluating the financial performance of companies. <p>7. Financial risk management:</p> <ul style="list-style-type: none"> • Types of financial risks (market risk, credit risk, liquidity risk). • Hedging and risk management strategies in financial institutions. 	<p>Indicative Contents</p> <p>ContentsGuidance</p>

<p>8. Islamic finance:</p> <ul style="list-style-type: none"> • Definition of Islamic finance and its basic principles (participation, murabaha, leasing). • Comparison between conventional and Islamic finance. • Islamic financial products. <p>9. Financial inclusion:</p> <ul style="list-style-type: none"> • Definition of financial inclusion and its importance. • Policies and procedures that support financial inclusion. • The role of financial technology (FinTech) in achieving financial inclusion. <p>10. Financial technology (FinTech):</p> <ul style="list-style-type: none"> • Introduction to financial technology and its impact on the banking sector. • Practical applications of financial technology in banking services (electronic payment, digital banks). • Technological innovations that contribute to improving financial services. <p>11. Financial laws and legislation:</p> <ul style="list-style-type: none"> • Financial regulations and legislation governing the work of financial and banking institutions. • The importance of financial oversight in promoting stability and transparency. <p>12. Future outlook for the financial and banking sector:</p> <ul style="list-style-type: none"> • Challenges facing financial institutions in the future. • Technological transformations and their impact on the financial sector. • Modern trends in banking and financial investments. 	
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Learning and Teaching Strategies Teaching and learning strategies	
<p>1. Interactive lectures: Description: The theoretical material is presented using a traditional lecture style, but in an interactive manner that encourages questions and discussions. Objective: To present the basic concepts of finance and banking in an easy and straightforward manner while ensuring that students understand the content. Tool: Use presentations (PowerPoint) and charts to illustrate financial and banking concepts.</p> <p>2. Problem-based learning (Problem-Based Learning - PBL): Description: Provide real-life scenarios or financial problems for students to solve using the financial tools they have learned.</p>	Strategies Education Strategy

Objective: To develop problem-solving skills, financial data analysis, and the ability to make sound financial decisions.

Tool: Students can work in groups to solve the problem and then present the results to the class.

3. Case studies (Case Studies):

Description: Presenting real-life case studies of companies or financial institutions facing specific challenges, students are asked to analyze them and provide their recommendations.

Objective: To enhance students' ability to apply theories and concepts to real-life situations and develop critical thinking skills.

Tool: Written case study reports or presentations, discussed in class.

4. Financial simulation (Financial Simulations):

Description: Use of financial simulation software that allows students to manage investment portfolios or make financial decisions in a virtual environment.

Objective: To provide students with the opportunity to experience making financial decisions in an environment that simulates the real financial market.

Tool: Applications or simulation software that help students understand how decisions affect financial outcomes.

5. Project-based learning (Project-Based Learning):

Description: Students collaborate on small research projects on specific topics such as analyzing the financial performance of a particular company or studying the impact of central bank policies.

Objective: To enhance financial research and analysis skills and develop teamwork skills.

Tool: Research reports or presentations given at the end of the project.

6. Class discussions and discussion groups:

Description: Organizing discussion sessions on specific topics such as the role of financial technology or financial inclusion, where students participate in the discussion by presenting their opinions and analyses.

Objective: To stimulate critical thinking and enhance students' ability to express their ideas in an organized and effective manner.

Tool: Students can be divided into small groups, each group discussing a specific aspect of the topic.

7. Formative assessment (Formative Assessment):

Description: Conduct short tests during the course to measure students' progress in understanding financial concepts.

Objective: To identify students' strengths and areas for improvement and provide ongoing feedback.

Tool: Short online tests or worksheets with a variety of questions.

8. Student presentations:

<p>Description: Assign students to prepare presentations on specific topics from the course material.</p> <p>Objective: To develop students' research, oral presentation, and communication skills.</p> <p>Tool: Presentations PowerPoint Or use other visual means to present ideas.</p> <p>9. Multimedia educational materials:</p> <p>Description: Use educational videos, graphics, and interactive materials to enhance understanding.</p> <p>Objective: To clarify complex concepts using visual and auditory aids that help present information in a variety of ways.</p> <p>Tool: Short educational videos or use of online educational platforms.</p> <p>10. Summative evaluation (Summative Assessment):</p> <p>Description: Conduct a final exam or capstone project to assess students' understanding of the financial concepts and tools they have learned.</p> <p>Objective: To measure the extent to which students achieve learning outcomes comprehensively.</p> <p>Tool: A written test or a final project that integrates the different concepts covered throughout the course.</p> <p>Academic Advising and Individual Feedback:</p> <p>Description: Providing individual or group guidance to students who need additional support or clarification in specific topics.</p> <p>Objective: To help students overcome personal challenges they may encounter during their learning.</p> <p>Tool: Individual or group meetings for academic advising.</p>	
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Student Workload (SWL)			
PregnancyThe student's academic year is calculated for 15 weeks.			
Structured SWL (h/sem) Regular student load	63	Structured SWL (h/w) Regular student study load per week	4
Unstructured SWL (h/sem) Irregular student load during the semester	112	Unstructured SWL (h/w) Irregular student load per week	8
Total SWL (h/sem) The student's total academic load during the semester	175		

Module Evaluation					
evaluationStudy material					
		time	the weight(degree)	The week due for the exam	Relevant education outcomes
Formative assessment	Daily exam	1	10% (10)	4 and 8	1-10
	Duties	1	10% (10)	5and 12	3, 5, 8, 10
	discussions	1	10% (10)	4 and 8	2, 4, 11, 12
	Reports	1	10% (10)	10	1-10
Summative assessment	Mid-year exam	1hr	10% (20)	14	For all
	Final exam	2 hours	50% (50)	16	For all
Total assessment			100% (100 Marks)		

Delivery Plan (Weekly Syllabus)	
weekly planned curriculum	
Planned study materials	week
<ul style="list-style-type: none"> - Introduction to Finance and Banking <ul style="list-style-type: none"> • Content: • Introduction to the basic concepts of financial and banking sciences. • The importance of the financial and banking system in the economy. 	Week 1
<ul style="list-style-type: none"> - Types of financial institutions <ul style="list-style-type: none"> • Content: • Commercial banks, investment banks, insurance companies, investment funds. • Comparison between different financial institutions and their role in the economy. 	Week 2
<ul style="list-style-type: none"> - Banking system and bank functions <ul style="list-style-type: none"> • Content: • Commercial bank jobs:Lending, deposit transfer, money management. • The role of banks in enhancing liquidity and providing credit. 	Week 3
<ul style="list-style-type: none"> - Islamic banks <ul style="list-style-type: none"> • Content: • The concept of Islamic banking • Comparison between theBankstraditionalAndAnd IslamicAnd. 	Week 4
<ul style="list-style-type: none"> - Monetary policy and the role of central banks <ul style="list-style-type: none"> • Content: • Monetary policy tools(Interest rate, open market operations, reserve requirement). • The role of central banks in financial stability. 	Week 5
<ul style="list-style-type: none"> - Challenges and future trends in the banking sector <ul style="list-style-type: none"> • Content: • Challenges facing financial institutions(Technology, Changing Economics). • Modern trends in banking services. 	Week 6

<ul style="list-style-type: none"> - Financial technology(FinTech)and its impact on the banking sector <ul style="list-style-type: none"> • Content: • Introduction to FinTech(Electronic payment, digital banks). • The impact of financial technology on traditional banking services 	Week 7														
<ul style="list-style-type: none"> - Financial inclusion and its importance <ul style="list-style-type: none"> • Content: • The concept of financial inclusion and its role in achieving economic development. • Policies to promote financial inclusion. 	Week 8														
<ul style="list-style-type: none"> - Midterm exam <ul style="list-style-type: none"> • Content: • Comprehensive review of previous content. - Midterm test to assess students' comprehension. 	Week 9														
<ul style="list-style-type: none"> - Financial markets and their types <ul style="list-style-type: none"> • Content: • Definition of financial markets and their types(stock market, bond market, currency market). • Functions of financial markets in the economy. 	Week 10														
<ul style="list-style-type: none"> - Financial Management Basics <ul style="list-style-type: none"> • Content: • The concept of financial management and its objectives • Basics that Help in to organize And achieve Objectives Finance 	Week 11														
<ul style="list-style-type: none"> - Financial analysis and its tools <ul style="list-style-type: none"> • Content: • Financial analysis tools:Liquidity, profitability, and leverage ratios. • How to Use Financial Analysis to Evaluate Business Performance. 	Week 12														
<ul style="list-style-type: none"> - Financial Risk Management <ul style="list-style-type: none"> • Content: • Types of financial risks:Market, Credit, Liquidity. • Risk management strategies. 	Week 13														
<ul style="list-style-type: none"> - Comprehensive review and preparation for the final exam 															
Learning and Teaching Resources sources learning and teaching															
<ul style="list-style-type: none"> • Content: • Conducting 	<table> <tr> <th>Text</th><th>Available in the Library?</th></tr> <tr> <td>Required Texts</td><td>Principles of Corporate Finance” by Richard Brealey, Stewart Myers, and Franklin Allen</td></tr> <tr> <td>Required Texts</td><td>Investments” by Zvi Bodie, Alex Kane, and Alan Marcus</td></tr> <tr> <td>Required Texts</td><td>Financial Markets and Institutions” by Frederic S. Mishkin and Stanley G. Eakins</td></tr> <tr> <td>Required Texts</td><td>Fundamentals of Financial Management” by James Van Horne and John M. Wachowicz Jr</td></tr> <tr> <td>Required Texts</td><td>Investment Management: Between Theory and Practice by Dr. Qasim Nayef Alwan</td></tr> <tr> <td>Recommended Texts</td><td>Investment and Investment Analysis by Dr. Duraïd Kamel Al Shabib</td></tr> </table>	Text	Available in the Library?	Required Texts	Principles of Corporate Finance” by Richard Brealey, Stewart Myers, and Franklin Allen	Required Texts	Investments” by Zvi Bodie, Alex Kane, and Alan Marcus	Required Texts	Financial Markets and Institutions” by Frederic S. Mishkin and Stanley G. Eakins	Required Texts	Fundamentals of Financial Management” by James Van Horne and John M. Wachowicz Jr	Required Texts	Investment Management: Between Theory and Practice by Dr. Qasim Nayef Alwan	Recommended Texts	Investment and Investment Analysis by Dr. Duraïd Kamel Al Shabib
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Required Texts	Principles of Corporate Finance” by Richard Brealey, Stewart Myers, and Franklin Allen														
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Required Texts	Investment Management: Between Theory and Practice by Dr. Qasim Nayef Alwan														
Recommended Texts	Investment and Investment Analysis by Dr. Duraïd Kamel Al Shabib														

Grading Scheme

a plandegrees

Group	Grade	Appreciation	Marks %	Definition
Success Group (50 - 100)	A -Excellent	privilege	90 - 100	Outstanding Performance
	B -Very Good	good very	80 - 89	Above average with some errors
	C -Good	good	70 - 79	Sound works with notable errors
	D -Satisfactory	middle	60 - 69	Fair but with major shortcomings
	E -Sufficient	acceptable	50 - 59	Work meets minimum criteria
Fail Group (0 – 49)	FX –Fail	Failed(In process)	(45-49)	More work required but credit awarded
	F -Fail	Failed	(0-44)	Considerable amount of work required

Note:Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone “near-pass fails” so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.

MODULE DESCRIPTION FORM

Course Description Form

Module Information Course information					
Module Title	Principles of Economics			Module Delivery	
Module Type	essential			<input checked="" type="checkbox"/> Theory <input checked="" type="checkbox"/> Lecture <div style="text-align: center;">Lab</div> <input type="checkbox"/> Tutorial <input type="checkbox"/> Practical <input type="checkbox"/> Seminar	
Module Code	BBF1201				
ECTS Credits	7				
SWL (hr/sem)	175				
Module Level	U		Semester of Delivery		
Administration Department		Financial and Banking Sciences	College	Management and Economics	
Module Leader	Name: Azhar Abdul Latif Hussein		e-mail	E-mail: azhar.hussien@uobasrah.edu.iq	
Module Leader's Acad. Title		teacher	Module Leader's Qualification		PhD
Module Tutor	Name (if available)		e-mail	Email	
Peer Reviewer Name		Name	e-mail	Email	
Scientific Committee Approval Date		8/8/2025	Version Number	1.0	

Relation with other Modules Relationship with other subjects			
Prerequisite module		nothing	Semester
Co-requisites module		nothing	Semester

Module Aims, Learning Outcomes and Indicative Contents Course objectives, learning outcomes, and guiding content	
Module Objectives Course objectives	<ol style="list-style-type: none"> 1. Introducing and preparing the student to the subject and its importance in practical life. 2. Providing the student with the most important economic concepts and how to benefit from them within their academic specialization as finance and bankers. 3. Aiming to teach the student how to benefit from economic laws and apply them in practical reality, especially in knowing the mechanism of the financial markets and financial derivatives markets. 4. Enabling the student to think and link everything he has learned theoretically to the events and developments of the economic reality locally, regionally and internationally.
Module Learning Outcomes Learning outcomes for the subject	<p>Important: Write at least 6 Learning Outcomes, better to be equal to the number of study weeks.</p> <ol style="list-style-type: none"> 1. Introducing the basic concepts of economics, such as the theory of supply and demand, old and modern consumer behavior theories, production, costs, revenues, and others, as they relate to their scientific specialization. 2. Explaining these theories in a simple and focused scientific manner, and explaining how to benefit from them within their specialization. 3. Solve these theories using their laws and teach them the techniques of these laws. 4. Interpret and analyze the results obtained in an economic manner and in accordance with recognized economic laws. 5. Teaching the student how to analyze and interpret economic criticism to explain the causes of any economic phenomenon that is studied, researched, and analyzed.
Indicative Contents Guidance contents	<ol style="list-style-type: none"> 1. Enabling the student to understand economic concepts, know them, and how to benefit from them. 2. Introducing the student to the most important economic theories and laws, how to apply them, and how to solve their exercises to reach results and interpret them economically. 3. Teaching the student how to benefit from the schematic shapes and drawings based on the available data about the phenomenon under study and interpreting the results from an economic perspective. 4. Enhancing and developing the student's ability to interpret and analyze results according to economic laws.

Learning and Teaching Strategies Learning and teaching strategies	
Strategies	The main teaching strategy is to enable the student to know and understand the most important economic concepts and benefit from them within their academic specialization.

Student Workload (SWL) The student's academic load is calculated as 15 weeks.			
Structured SWL (h/sem) Regular student load during the semester	63	Structured SWL (h/w) Regular weekly student workload	4
Unstructured SWL (h/sem) Irregular student load during the semester	112	Unstructured SWL (h/w) Irregular student study load per week	7
Total SWL (h/sem) The student's total academic load during the semester	175		

Module Evaluation Course material evaluation					
		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	1	10% (10)	4 and 8	During the semester
	Assignments	1	10% (10)	5 and 12	During the semester
	Projects /Lab.	/	/	/	/
	Report	1	10% (10)	10	During the semester
Summative assessment	Midterm Exam	1hr	20% (10)	14	During the semester
	Final Exam	2hr	50% (50)	16	All semester vocabulary
Total assessment			100% (100 Marks)		

Delivery Plan (Weekly Syllabus) Theoretical weekly curriculum	
	Material Covered
Week 1	Definition of economics

Week 2	Demand (concept, law, table, curve), shifting and movement on the demand curve, theories of consumer behavior
Week 3	Supply (concept, law, table, curve), shift of the supply curve and movement on it, factors affecting supply.
Week 4	balance between supply and demand
Week 5	Elements of production and their returns
Week 6	Costs (concept, types) long-term and short-term costs, fixed, variable and marginal costs.
Week 7	Markets (concept, types, functions)
Week 8	Midterm exam covering the previous material
Week 9	Production, national income and methods of calculating them
Week 10	Components and determinants of national income
Week 11	Inflation (concept, types, theories, effects)
Week 12	Unemployment (concept, types, causes and treatment)
Week 13	Foreign trade (domestic and foreign trade and its theories)
Week 14	Exchange rate and balance of payments (meaning of exchange rate, balance of payments)
Week 15	Review and discuss the previous material and prepare for the final exam.
Week 16	Preparatory week before the final exam

Delivery Plan (Weekly Lab. Syllabus)
Weekly lab schedule

	Material Covered
Week 1	nothing
Week 2	nothing
Week 3	nothing
Week 4	nothing
Week 5	nothing
Week 6	nothing
Week 7	nothing

Learning and Teaching Resources
Learning and teaching resources

	Text	Available in the Library?
Required Texts	Principles of Economics by Dr. Karim Mahdi Al-Hasnawi Principles of Economics by Dr. Amr Mohi El-Din Principles of Economics by Dr. Hassan Latif Al-Zubaidi	Yes

Recommended Texts		No
Websites		

Grading Scheme				
Grading scheme				
Group	Grade	Appreciation	Marks %	Definition
Success Group (50 - 100)	A -Excellent	privilege	90 - 100	Outstanding Performance
	B -Very Good	very good	80 - 89	Above average with some errors
	C -Good	good	70 - 79	Sound works with notable errors
	D -Satisfactory	middle	60 - 69	Fair but with major shortcomings
	E -Sufficient	acceptable	50 - 59	Work meets minimum criteria
Fail Group (0 – 49)	FX –Fail	Precipitate (in process)	(45-49)	More work required but credit awarded
	F-Fail	Failed	(0-44)	Considerable amount of work required

Note:Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone “near-pass fails” so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.



MODULE DESCRIPTION FORM

modelCourse description



Module Information		
informationStudy material		
Title of the study unit	Principles of Statistics	Module Delivery
Type of study unit	Basic	<input checked="" type="checkbox"/> theoretical <input type="checkbox"/> a lecture <input type="checkbox"/> laboratory <input type="checkbox"/> Tutorial <input checked="" type="checkbox"/> Practical lesson <input type="checkbox"/> discussion
Study unit code	BBF1104	
Number of units	6	
Study load (hour/semester)	150	

Unit level	stageFirst	semester	1
Scientific Department	Financial and Banking Sciences	the university	Administration and Economics
Subject teacher	Dr. Ahmed Hisham Mohamed	e-mail	ahmed.albasrai@uobasrah.edu.iq
Academic title	teacher	Academic Unit Officer Certificate	PhD
Assistant Professor		e-mail	
Evaluator's name	Name	e-mail	Email
Scientific Committee Approval Date	8-8-2025	Version Number	1.0

Relation with other Modules relationshipWith other study materials			
Previous study material	nothing	semester	nothing
Dropped course material	nothing	semester	nothing

Module Aims, Learning Outcomes and Indicative Contents GoalsCourse material, learning outcomes, and guiding content		
10- Providing learners with the statistical skills that enable them to prepare financial studies and reports that simulate financial markets by adopting statistical methods and indicators. 11- The statistics course aims to develop methods and means of thinking and how to deal with financial problems and find appropriate solutions that enable one to make the right decision. 12- Empowering the learner through thinking and training to deal with financial problems using statistical methods	Module Objectives Goals Study material	
1. Understand the basic concepts and principles of statistics, including data types, measurement scales, and sampling methods. 2. Interpret and analyze data using descriptive statistical measures, such as measures of central tendency (mean, median, mode) and measures of variation (range, variance, standard deviation). 3. Apply appropriate statistical techniques to analyze relationships between variables, including correlation analysis and simple linear regression. 4. Understanding and interpreting statistical software outputs and graphical representations. 5. Communicate statistical results and interpretations effectively, both orally and in writing. 6. Develop critical thinking and financial problem-solving skills in the context of statistical analysis and interpretation.	Module Learning Outcomes Learning outcomes for the subject	
1. Empowering cognitive skills in the basics of statistics and its areas of application. 2. Introducing the student to data collection methods and methods of tabulating and classifying them. 3. Introducing the student to tabular and graphical data presentation methods to obtain the information necessary for analysis and making appropriate decisions.. 4. Developing the student's skills to reach a level that enables him to analyze and interpret financial data in a manner consistent with reality.	Indicative Contents ContentsGuidance	

Learning and Teaching Strategies Teaching and learning strategies	
The main strategy followed in preparing this unit is to encourage students to develop their skills by becoming familiar with statistical methods and approaches in analyzing financial phenomena and preparing financial reports on scientific foundations and creating an integrated environment between the sciences of financial sciences and statistics, through classrooms, interactive lessons and consideration of types of simple experiments that include some sampling activities that interest students in their field of specialization..	Strategies Education Strategy

Student Workload (SWL) PregnancyThe student's academic record is calculated for15a week			
Structured SWL (h/sem) Scheduled student load	63	Structured SWL (h/w) Scheduled study load for the student per week	4
Unstructured SWL (h/sem) Unscheduled student load during the semester	87	Unstructured SWL (h/w) Unscheduled student study load per week	5.8
Total SWL (h/sem) The student's total academic load during the semester	150		

Module Evaluation evaluationStudy material					
Evaluation		time	Weight (grade)	The week due for the exam	Relevant education outcomes
Formative assessment	Daily exam	1	10% (10)	4 and 8	Lo 2#, 3#, 6#
	Duties	1	10% (10)	5and 12	Lo 2#, 3#, 4#
	Discussions	1	10% (10)	continuous	continuous
	Reports	1	10% (10)	10	Lo 3#, 6#
Summative assessment	Mid-year exam	1hr	10% (20)	14	Lo 1#, 2#, 3#
	Final exam	3hr	50% (50)	16	Achieves all educational outcomes
Total assessment			100% (100 Marks)		

Delivery Plan (Weekly Syllabus) weekly planned curriculum	
Planned study materials	week
Definition and importance of statistics	Week 1
A historical look at the development of the concept of statistics, its types, and areas of application	Week 2
Types of data and methods of collection	Week 3
Types of statistical samples and all sampling methods	Week 4
Frequency Distributions (Importance and Types)	Week 5
Frequency Distribution Data Display (Tabular Display)	Week 6
Data graphic display, graphs, bar graph, line graph, and rectangle.	Week 7
Measures of central tendency for ungrouped data	Week 8
Measures of central tendency for pooled data	Week 9
Properties of measures of central tendency	Week 10
Measures of dispersion (variance) for ungrouped data Measures of dispersion (variance) for grouped data	Week 11
Properties of dispersion measures	Week 12
Pearson and Spearman correlation	Week 13
Simple regression analysis	Week 14
Discussion to prepare for the final exam	Week 15
Preparatory week before the final exam	Week 16

Learning and Teaching Resources sources learning and teaching		
	Text	Available in the Library?
Required Texts	Introduction to statistics, Dr. Khashya Mahmoud Al-Rawi	Yes
Required Texts	Principles of applied statistics, Mr. Dr. Raad Fadel Hassan Al-Tamimi	Yes
Required Texts	Principles of Statistics, Mr. Dr. Mohammed al-Mashhadani	Yes
Required Texts	Principles of Statistics, Dr. Abdul Sami Taiba	Yes
Required Texts		
Recommended Texts		
Websites	Methods of statistical calculations using Excel, Dr. Adnan Majed Adnan Berri	Yes
Websites	Principles of statistical methods, Dr. Abdel Aziz Fahmy Heikal	Yes

Grading Scheme a plandegrees				
Group	Grade	Appreciation	Marks %	Definition
Success Group (50 - 100)	A -Excellent	privilege	90 - 100	Outstanding performance
	B -Very Good	good very	80 - 89	Above average with some errors
	C-Good	good	70 - 79	Good work with noticeable errors.
	D -Satisfactory	middle	60 - 69	Acceptable but has major flaws
	E -Sufficient	acceptable	50 - 59	The work meets minimum standards.
Fail Group (0 – 49)	FX –Fail	Precipitate (in process)	(45-49)	More work is needed but appreciation has been given.
	F-Fail	Failed	(0-44)	A lot of work is required.
Note: Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone “near-pass fails” so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.				

MODULE DESCRIPTION FORM

Course Description Form

Second course

Module Information					
Course information					
Module Title	principlesManagement			Module Delivery	
Module Type	mandatory			Theoretical lectures discussions Seminars	
Module Code	BBF1203				
ECTS Credits	6				
SWL (hr/sem)	150				
Module Level		1	Semester of Delivery		2
Administration Department		Financial and Banking Sciences	College	Faculty of Management and Economics	
Module Leader	Mayada Kazem Natoush		e-mail	Email	
Module Leader's Acad. Title		teacher	Module Leader's Qualification		Master's
Module Tutor	-----		e-mail	Mayada .netoush@uobasrah.edu.iq	
Peer Reviewer Name		Administration and Business	e-mail	Email	
Scientific Committee Approval Date		2025	Version Number		

Relation with other Modules			
Relationship with other subjects			
Prerequisite module		None	Semester
Co-requisites module		None	Semester

Module Aims, Learning Outcomes and Indicative Contents Course objectives, learning outcomes, and guiding content	
Module Objectives Course objectives	Introducing and preparing students to the subject and its importance in academic life Using modern scientific methods to develop students' awareness Identifying students' levels and the skills they possess
Module Learning Outcomes Learning outcomes for the subject	Learn the basic concepts of business administration Knowledge and familiarity with modern vocabulary of management principles A complete and necessary understanding of the interrelationship between management principles and other sciences.
Indicative Contents Guidance contents	<p>The guidance content includes the following:</p> <p>Business Administration</p> <p>Management, manager, business organization, characteristics of administratively advanced societies, contemporary challenges in the world today (15 hours)</p> <p>Management between past and present</p> <p>Classical School, Behavioral School, Quantitative School, Modern School, Future Contemporary Trends (15 hours))</p> <p>Environment, Organizational Culture, and Diversity</p> <p>Internal and external environment, organization committed to customer service, organization committed to quality, organization culture (10 hours)</p> <p>Planning and decision making</p> <p>Planning and goal setting (planning, how and why a manager plans, organizational goals, types of plans, planning tools and methods (15 hours)</p> <p>Control</p> <p>The nature of control, its purposes and stages, types of control, control tools, effective control system (6 hours)</p> <p>Strategic management</p>

	<p>The nature of strategic management, strategy formulation, strategy implementation, strategy control and evaluation (15 hours)</p> <p>Driving Basics</p> <p>The nature of leadership, traditional theories of leadership, behavioral theories of leadership, situational theories of leadership, modern trends in leadership (15 hours)</p> <p>Seminars (14 hours)</p> <p>The art of time management</p> <p>Feminist leadership, male leadership</p> <p>Tesla's journey to the top of e-commerce, the company's administrative development</p> <p>Administratively advanced organizations, how to establish an administratively successful company</p> <p>The most important working women in the Arab world, successful administrative women, such as Zaha Hadid</p> <p>NASA's Administrative DevelopmentDior Dior's administrative success</p> <p>Airline management and how to develop its management, how did Apple succeed?</p> <p>Total hrs = 105 = SSWL - (Exam hrs) = 109 - 4 = 105 hr (Time table hrs x 15 weeks)</p>

Learning and Teaching Strategies Learning and teaching strategies	
Strategies	Use some real-life examples and embody them in the form of questions for the purpose of explaining and solving them.

Student Workload (SWL) The student's academic load is calculated as 15 weeks.			
Structured SWL (h/sem) Regular student load during the semester	63	Structured SWL (h/w) Regular weekly student workload	4

Unstructured SWL (h/sem) Irregular student load during the semester	87	Unstructured SWL (h/w) Irregular student study load per week	6
Total SWL (h/sem) The student's total academic load during the semester	150		

Module Evaluation					
Course material evaluation					
		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	2	10% (10)	5 and 10	LO #1, #2 and #10, #11
	Assignments	3	10% (10)	2 and 12	LO #3, #4 and #6, #7
	seminar	4	10% (10)	Continuous	All
	Report	1	10% (10)	13	LO #5, #8 and #10
Summative assessment	Midterm Exam	1.5 hours	10% (10)	7	LO #1 - #7
	Final Exam	2 hours	50% (50)	16	All
Total assessment			100% (100 Marks)		

Delivery Plan (Weekly Syllabus)	
Theoretical weekly curriculum	
	Given materials
Week 1	Chapter One: Planning and setting goals (The concept of planning and its importance, stages of the planning process, benefits of planning, the planning system and its subsystems)
Week 2	Organizational objectives (concept of objectives and their levels, characteristics of objectives, management by objectives)
Week 3	Types of plans (plans according to the level of comprehensiveness, plans according to the time frame, plans according to use)
Week 4	Planning tools and methods (forecasting, scenario writing, benchmarking, use of planning)

	cadres, participation and integration in the planning process)
Week 5	Chapter Two: Supervision (Concept of control, purposes of control, stages of the control process)
Week 6	Types of control (control by level, control by date of implementation, control by source, control by the entity conducting the control, control by field)
Week 7	Effective control system (control system, characteristics of an effective control system, indicators of weakness in the control system)
Week 8	Chapter Three: Organizational Design (Organizational design, mechanical and organic design)
Week 9	Organization (organizational effectiveness, parts of the organization, design options, basic challenges facing design, situational factors on design, organization life cycle)
Week 10	Chapter Four: Leadership Basics The nature of leadership and the characteristics of the leader, leadership principles, leadership styles)
Week 11	Theories (traditional leadership theory (great man theory, trait theory), behavioral theories (Michigan studies, Ohio studies), managerial grid theory) Modern trends in leadership (charismatic and missional leadership, transactional and transformational leadership, leadership in the new work environment, service leadership, attributive leadership)
Week 12	Chapter Five: Motivation (The concept of motivation, the basics of motivation)
Week 13	Motivation theories (content theory, path theory, reinforcement theory)
Week 14	Motivation during job design and rewards
Week 15	Motivating employees through participation
Week 16	Preparatory week before the final exam

Delivery Plan (Weekly Lab. Syllabus) Weekly curriculum for seminars	
	Seminars
Week 1	The art of time management
Week 2	Feminist leadership, male leadership
Week 3	A journey to the top in e-commerce Tesla's management development
Week 4	Administratively advanced organizations, how to establish an administratively successful company
Week 5	The most important working women in the Arab world, successful administrative women, such as Zaha Hadid
Week 6	NASA's Administrative DevelopmentDior Dior's administrative success
Week 7	Airline management and how to develop its management, how did Apple succeed?

Learning and Teaching Resources Learning and teaching resources		
	Text	Available in the Library?
Required Texts	Administration and Business	Yes
Recommended Texts	Dr. Saleh Mahdi Mohsen Al-Amiri Dr. Taher Mohsen Mansour Al-Ghalbi Second Edition 2008	
Websites	-----	

Grading Scheme Grading scheme				
Group	Grade	Appreciation	Marks %	Definition
Success Group (50 - 100)	A -Excellent	privilege	90 - 100	Outstanding Performance
	B -Very Good	very good	80 - 89	Above average with some errors
	C -Good	good	70 - 79	Sound works with notable errors
	D -Satisfactory	middle	60 - 69	Fair but with major shortcomings
	E -Sufficient	acceptable	50 - 59	Work meets minimum criteria
Fail Group (0 – 49)	FX –Fail	Precipitate (in process)	(45-49)	More work required but credit awarded
	F -Fail	Failed	(0-44)	Considerable amount of work required

Note: Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone “near-pass fails” so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.



MODULE DESCRIPTION FORM

modelCourse description



Module Information					
informationStudy material					
Title of the study unit	Accounting Basics			Module Delivery	
Type of study unit	essential			<input checked="" type="checkbox"/> theoretical <input checked="" type="checkbox"/> a lecture <input type="checkbox"/> laboratory <input type="checkbox"/> Tutorial <input checked="" type="checkbox"/> Practical lesson <input type="checkbox"/> discussion	
Study unit code	BBF1102				
Number of units	7				
Study load (hour/semester)	175				
Unit level	stageFirst	semester		2	
Scientific Department	Financial and Banking Sciences	the university	Administration and Economics		
Subject teacher	M. Qasim Muhammad Dahash		e-mail	qasim.dahash@uobasrah.edu.iq	
Academic title	teacher	Academic Unit Officer Certificate		Master's	
Assistant Professor			e-mail		
Evaluator's name	Name	e-mail	Email		
Scientific Committee Approval Date	8-8-2025	Version Number	1.0		

Relation with other Modules relationshipWith other study materials			
Previous study material	nothing	semester	nothing
Dropped course material	nothing	semester	nothing

Module Aims, Learning Outcomes and Indicative Contents GoalsCourse material, learning outcomes, and guiding content		
13- Providing the learner with skillsaccountingWhich enables him to prepare financial studies and reports that simulate the financial markets by adopting methods and indicators.accounting. 14- The material aims toaccountingTo develop methods and means of thinking and how to deal with financial problems and find appropriate solutions that enable him to make the right decision. 15- Empowering the learner through thinking and training to deal with financial problems using methodsaccounting	Module Objectives Goals Study material	
7. Understanding basic concepts and principlesFor accountingIncluding data types andaccounting information. 8. Application of technologiesaccountingSuitable for analyzing relationships between variablesFinance, 9. Understanding and interpreting the results of program outputsaccounting 10. Communicating results and interpretationsaccountingEffectively, orally and in writing. 11. Develop critical thinking and financial problem-solving skills in the context of financial analysis and interpretation.Accountant	Module Learning Outcomes Learning outcomes for the subject	
5. Enabling cognitive skills for the basics ofaccountingAnd its areas of application. 6. Introducing the student to data collection methodsFinanceAnd methods of tabulating and classifying them. 7. Developing the student's skills to reach a level that possesses the ability to analyze and interpret financial data in a manner consistent with reality..	Indicative Contents ContentsGuidance	

Learning and Teaching Strategies Teaching and learning strategies

<p>The main strategy followed in preparing this unit is to encourage students to develop their skills by becoming familiar with the methods and approaches that accounting. In analyzing financial phenomena and preparing financial reports on scientific foundations and creating an integrated environment between the sciences of financial sciences and accounting, through interactive classes and lessons and looking at the types of simple experiments that include some activities. Finance Of interest to students in their field of specialization.</p>	<p>Strategies Education Strategy</p>
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Student Workload (SWL)			
PregnancyThe student's academic year is calculated for 15 weeks.			
Structured SWL (h/sem) Regular student load	63	Structured SWL (h/w) Regular student study load per week	4
Unstructured SWL (h/sem) Irregular student load during the semester	112	Unstructured SWL (h/w) Irregular student load per week	7.47
Total SWL (h/sem) The student's total academic load during the semester	175		

Module Evaluation					
evaluationStudy material					
		time	Weight (grade)	The week due for the exam	Relevant education outcomes
Formative assessment	Daily exam	1	10% (10)	4 and 8	1#,2#
	Duties	1	10% (10)	5and 12	3#, 4#, 5#
	Discussions	1	10%(10)	1-15	1#-5#

	Reports	1	10% (10)	10	1#-5#
Summative assessment	Mid-year exam	1hr	20% (20)	14	1#-5#
	Final exam	2 hours	50% (50)	16	1#-5#
Total assessment			100% (100 Marks)		

Delivery Plan (Weekly Syllabus) weekly planned curriculum	
Planned study materials	week
Definition and importance of accounting	Week 1
The concept of accounting principles	Week 2
accounting theories	Week 3
single constraint theory	Week 4
double entry theory	Week 5
General journal	Week 6
General ledger	Week 7
Transfer and balance	Week 8
Economic activities	Week 9
Financing activities	Week 10
ActivitiesCapitalism	Week 11
For activitiesRevenue	Week 12
The featureNReview	Week 13
monthly exam	Week 14
Discussion to prepare for the final exam	Week 15
Preparatory week before the final exam	Week 16

Learning and Teaching Resources sources learning and teaching		
	Text	Available in the Library?
Required Texts	Accounting principles	Yes
Recommended Texts	Accounting principles Dr. Fouad Zako	
Websites		Yes
Websites	Principles of accounting, Dr. kieso	Yes

Grading Scheme a plandegrees				
Group	Grade	Appreciation	Marks %	Definition
Success Group (50 - 100)	A -Excellent	privilege	90 - 100	Outstanding Performance
	B -Very Good	good very	80 - 89	Above average with some errors
	C -Good	good	70 - 79	Sound works with notable errors
	D -Satisfactory	middle	60 - 69	Fair but with major shortcomings
	E -Sufficient	acceptable	50 - 59	Work meets minimum criteria
Fail Group (0 – 49)	FX –Fail	Precipitate (in process)	(45-49)	More work required but credit awarded
	F -Fail	Failed	(0-44)	Considerable amount of work required
Note: Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone “near-pass fails” so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.				



MODULE DESCRIPTION FORM

modelCourse description



Module Information				
informationStudy material				
Title of the study unit	accounting principles			Module Delivery
Type of study unit	essential			<input checked="" type="checkbox"/> theoretical <input checked="" type="checkbox"/> a lecture <input type="checkbox"/> laboratory <input type="checkbox"/> Tutorial <input checked="" type="checkbox"/> Practical lesson <input type="checkbox"/> discussion
Study unit code	BBF1202			
Number of units	7			
Study load (hour/semester)	175			
Unit level	The first stage	semester		2
Scientific Department	Financial and Banking Sciences	the university	Administration and Economics	
Subject teacher	M. Qasim Muhammad Dahash		e-mail	qasim.dahash@uobasrah.edu.iq
Academic title	teacher	Academic Unit Officer Certificate		Master's
Assistant Professor			e-mail	
Evaluator's name	Name	e-mail	Email	
Scientific Committee Approval Date	8-8-2025	Version Number	1.0	

Relation with other Modules			
relationshipWith other study materials			
Previous study material	nothing	semester	nothing
Dropped course material	nothing	semester	nothing

Module Aims, Learning Outcomes and Indicative Contents GoalsCourse material, learning outcomes, and guiding content		
16- Providing the learner with skillsaccountingWhich enables him to prepare financial studies and reports that simulate the financial markets by adopting methods and indicators.accounting. 17- The material aims toaccountingTo develop methods and means of thinking and how to deal with financial problems and find appropriate solutions that enable him to make the right decision. 18- Empowering the learner through thinking and training to deal with financial problems using methodsaccounting		Module Objectives Goals Study material
12. Understanding basic concepts and principlesFor accountingIncluding data types andaccounting information. 13. Application of technologiesaccountingSuitable for analyzing relationships between variablesFinance, 14. Understanding and interpreting the results of program outputsaccounting 15. Communicating results and interpretationsaccountingEffectively, orally and in writing. 16. Develop critical thinking and financial problem-solving skills in the context of financial analysis and interpretation.Accountant		Module Learning Outcomes Learning outcomes for the subject
8. Enabling cognitive skills for the basics ofaccountingAnd its areas of application. 9. Introducing the student to data collection methodsFinanceAnd methods of tabulating and classifying them. 10.Developing the student's skills to reach a level that possesses the ability to analyze and interpret financial data in a manner consistent with reality..		Indicative Contents ContentsGuidance

Learning and Teaching Strategies Teaching and learning strategies

<p>The main strategy followed in preparing this unit is to encourage students to develop their skills by becoming familiar with the methods and approaches that accounting. In analyzing financial phenomena and preparing financial reports on scientific foundations and creating an integrated environment between the sciences of financial sciences and accounting, through interactive classes and lessons and looking at the types of simple experiments that include some activities Finance Of interest to students in their field of specialization.</p>	<p>Strategies Education Strategy</p>
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Student Workload (SWL) PregnancyThe student's academic year is calculated for 15 weeks.			
Structured SWL (h/sem) Regular student load	63	Structured SWL (h/w) Regular student study load per week	4
Unstructured SWL (h/sem) Irregular student load during the semester	112	Unstructured SWL (h/w) Irregular student load per week	7.5
Total SWL (h/sem) The student's total academic load during the semester	175		

Module Evaluation evaluationStudy material					
		time	Weight (grade)	The week due for the exam	Relevant education outcomes
Formative assessment	Daily exam	1	10% (10)	4 and 8	2; 4; 5
	Duties	1	10% (10)	5and 12	1# - 5#
	Reports	1	10% (10)	10	1# - 5#
	Homework	1	10% (10)	During the semester	1# - 5#
Summative assessment	Mid-year exam	1hr	10% (20)	14	1# - 5#
	Final exam	2 hours	50% (50)	16	1# - 5#
Total assessment			100% (100 Marks)		

Delivery Plan (Weekly Syllabus) weekly planned curriculum	
Planned study materials	week
The concept of commercial papers	Week 1
Accounting treatment of bank account	Week 2
Accounting treatment for bill of exchange account	Week 3
Accounting treatment for accounts receivable	Week 4
Correcting accounting errors	Week 5
Technical and equivalent errors	Week 6
Financial statements	Week 7
Accounting treatment of trading account	Week 8
Accounting treatment for profit and loss account	Week 9
Accounting treatment for income statement account	Week 10
Accounting treatment of the balance sheet account	Week 11
Accounting treatment for the financial position account	Week 12
Regulatory settlements	Week 13
monthly exam	Week 14
Discussion to prepare for the final exam	Week 15
Preparatory week before the final exam	Week 16

Learning and Teaching Resources sources learning and teaching		
	Text	Available in the Library?
Required Texts	Accounting principles	Yes
Recommended Texts	Accounting principles Dr. Fouad Zako	
Websites		Yes
Websites	Principles of accounting, Dr. kieso	Yes

Grading Scheme a plandegrees				
Group	Grade	Appreciation	Marks %	Definition
Success Group (50 - 100)	A -Excellent	privilege	90 - 100	Outstanding Performance
	B -Very Good	good very	80 - 89	Above average with some errors
	C -Good	good	70 - 79	Sound works with notable errors
	D -Satisfactory	middle	60 - 69	Fair but with major shortcomings
	E -Sufficient	acceptable	50 - 59	Work meets minimum criteria
Fail Group (0 – 49)	FX –Fail	Precipitate (in process)	(45-49)	More work required but credit awarded
	F-Fail	Failed	(0-44)	Considerable amount of work required
Note: Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone “near-pass fails” so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.				

MODULE DESCRIPTION FORM

Course Description Form

Module Information Course information		
Module Title	Excel Basics	Module Delivery <input checked="" type="checkbox"/> Theory <input checked="" type="checkbox"/> Lecture <input checked="" type="checkbox"/> Lab <input type="checkbox"/> Tutorial <input type="checkbox"/> Practical
Module Type	Supporters	
Module Code	UNB125	
ECTS Credits	3	

SWL (hr/sem)	75		<input type="checkbox"/> Seminar	
Module Level	1	Semester of Delivery	2	
Finance and Banking Department	-	College	College of Administration and Economics	
Module Leader	Haider Salah Hashem	e-mail	Hayder_alasadi@uobasrah.edu.iq	
Module Leader's Acad. Title	assistant professor	Module Leader's Qualification	Master's	
Module Tutor	-	e-mail	-	
Peer Reviewer Name	-	e-mail	-	
Scientific Committee Approval Date	2025	Version Number	-	

Relation with other Modules

Relationship with other subjects

Prerequisite module	-	Semester	
Co-requisites module	-	Semester	

Module Aims, Learning Outcomes and Indicative Contents

Course objectives, learning outcomes, and guiding content

Course objectives	<p>Teaching the student to be familiar with the basics of the Excel program through the use of the Excel program, and the emergence of financial programs as a means of performing several mathematical operations that facilitate the performance of several operations accurately and with great speed, it has become very necessary for the student to learn to use these programs due to their role in many fields.</p> <ul style="list-style-type: none"> ✓ Learn about Excel, its importance, how to apply it, and how to conduct analyses.. ✓ Applications of mathematical functions and formulas in all areas of life to achieve technological progress. ✓ Excel Basics StatementExcel ✓ Explain how to use equations and functions in Excel ✓ Explain how to prepare financial statements in Excel
Learning outcomes for the subject	<ul style="list-style-type: none"> ✓ Knowing Excel and how to use it ✓ Knowing how to use menus and commands in Excel ✓ Knowing how to use ready-made functions in Excel

Guidance contents	<p>Chapter One:Microsoft Excel Basics, Microsoft Excel 2023, Program Interfaces, Tabs Explanation</p> <p>Home tab Home,memory groupClipboard, line groupFontAlignment setalignment</p> <p>Group numberNumberPattern setStyles , group of cellsCells, Editing GroupEditingPage Layout TabPage Layout</p> <p>System groupThemesPage Setup GroupPage Setup, set size change for fitSelect to FitPaper options setSheet Options, arrangement groupArrange, directionsHelp</p> <p>[SSWL=15 hrs]</p>
	<p>Chapter TwoInsert objects in Microsoft Excel, Insert tabinsert tab, set of tablestables, table reportPivot Table, planned reportPivot Chart</p> <p>Illustration setillustrationsImage Tools tab</p> <p>A set of chartsChartsChart Tools Tab - DesignDesign TabChart Tools Tab - LayoutLayout TabChart Tools tab - FormatFormat Tabindicator lines setSparkline</p> <p>Filter groupfilter, link setlinks, a set of symbolssymbols</p> <p>Definite nouns setDefined NamesFormula Validation KitFormula Audition</p> <p>Account groupCalculationData tabData Tab</p> <p>[SSWL=15 hrs]</p>
	<p>Chapter ThreeCreate mathematical formulas in Microsoft Excel, Formulas tabFormulas TabFunction Library CollectionFunction LibraryRules for writing mathematical formulas, comparison and reference operators, sentenceIfPolicewoman</p> <p>[SSWL=5 hrs]</p>
	<p>Chapter FourAdditional tasks in Microsoft Excel 2010, Review tab, Proofing group, Language, Comments group, Changes group</p> <p>[SSWL=6 hrs]</p> <p>Total hrs = 41 = SSWL - (Exam hrs) = 45- 4 = 41 hr (Time table hrs x 15 weeks)</p>

Learning and teaching strategies

Strategies	The main strategy that will be followed in delivering this unit is to encourage students to participate in the exercises, while at the same time refining and expanding skills. This will be achieved through classroom, interactive lessons, and by considering simple types of experiments that involve some sampling activities that interest students.
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Student Workload (SWL) The student's academic load is calculated as 15 weeks.			
Structured SWL (h/sem) Regular student load during the semester	45	Structured SWL (h/w) Regular weekly student workload	7
Unstructured SWL (h/sem) Irregular student load during the semester	30	Unstructured SWL (h/w) Irregular student study load per week	6
Total SWL (h/sem) The student's total academic load during the semester	75		

Course material evaluation					
		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	1	10% (10)	4	Until the last lecture
	Assignments	1	10% (10)	8	Until the last lecture
	Projects /Lab.	1	10% (10)	continuous	Until the last lecture
	Report	1	10% (10)	13	Continuous
Summative assessment	Midterm Exam	1 hour	10% (10)	7	Until the last lecture
	Final Exam	2 hours	50% (50)	16	All
Total assessment			100% (100 Marks)		

Theoretical weekly curriculum	
	Material Covered
Week 1	Chapter One: Basic tasks of Microsoft Excel, running Microsoft Excel 2010, Microsoft Excel 2010 interface, mouse pointer shapes, file tab File
Week 2	Home tab Home, memory group Clipboard, line group Font Alignment set alignment

Week 3	Group numberNumberPattern setStyles , group of cellsCells, Editing GroupEditingPage Layout TabPage Layout
Week 4	System groupThemesPage Setup GroupPage Setup, set size change for fitSelect to FitPaper options setSheet Options, arrangement groupArrange, directionsHelp Chapter TwoInsert objects in Microsoft Excel, Insert tabinsert tab, set of tablestables, table reportPivot Table, planned reportPivot Chart
Week 5	Illustration setillustrationsImage Tools tab
Week 6	A set of chartsChartsChart Tools tab- designDesign TabChart Tools Tab - LayoutLayout TabChart Tools tab - FormatFormat Tabindicator lines setSparkline
Week 7	Filter groupfilter, link setlinks, a set of symbolssymbols
Week 8	First exam
Week 9	Definite nouns setDefined NamesFormula Validation KitFormula Audition
Week 10	Account groupCalculationData tabData Tab
Week 11	Chapter ThreeCreate mathematical formulas in Microsoft Excel, Formulas tabFormulas TabFunction Library CollectionFunction LibraryRules for writing mathematical formulas, comparison and reference operators, sentencelfPolicewoman
Week 12	Chapter FourAdditional tasks in Microsoft Excel 2010, Review tab,
Week 13	View tab, Workbook Views Group, Show GroupShow,
Week 14	Zoom group/ DiminutiveZoom, Window setWindow
Week 15	Audit group, language, comments group, changes group
Week 16	Preparation week before the final exam

Weekly lab schedule	
	Material Covered
Week 1	Chapter One: Basic tasks of Microsoft Excel, running Microsoft Excel 2010, Microsoft Excel 2010 interface, mouse pointer shapes, file tab File
Week 2	Home tab Home,memory groupClipboard, line groupFontAlignment setalignment
Week 3	Group numberNumberPattern setStyles , group of cellsCells, Editing GroupEditingPage Layout TabPage Layout
Week 4	System groupThemesPage Setup GroupPage Setup, set size change for fitSelect to FitPaper options setSheet Options, arrangement groupArrange, directionsHelp Chapter TwoInsert objects in Microsoft Excel, Insert tabinsert tab, set of tablestables, table reportPivot Table, planned reportPivot Chart
Week 5	Illustration setillustrationsImage Tools tab
Week 6	A set of chartsChartsChart Tools tab- designDesign TabChart Tools Tab - LayoutLayout TabChart Tools tab - FormatFormat Tabindicator lines setSparkline
Week 7	Filter groupfilter, link setlinks, a set of symbolssymbols
Week 8	First exam

Week 9	Definite nouns setDefined NamesFormula Validation KitFormula Audition
Week 10	Account groupCalculationData tabData Tab
Week 11	Chapter ThreeCreate mathematical formulas in Microsoft Excel, Formulas tabFormulas TabFunction Library CollectionFunction LibraryRules for writing mathematical formulas, comparison and reference operators, sentencelfPolicewoman
Week 12	Chapter FourAdditional tasks in Microsoft Excel 2010, Review tab,
Week 13	View tab, Workbook Views Group, Show GroupShow,
Week 14	Zoom group/ DiminutiveZoom, Window setWindow
Week 15	Audit group, language, comments group, changes group

Learning and teaching resources		
	Text	Available in the Library?
Required Texts	Lectures prepared by the lecturer Excel 2016, Muhammad Malik Muhammad, 2019	Yes
Recommended Texts	Microsoft Excel:Walid Yahya Al-Hamidi - Yemen	Internet
Websites	http://www.excel-easy.com	

Grading Scheme				
Grading scheme				
Group	Grade	Appreciation	Marks %	Definition
Success Group (50 - 100)	A -Excellent	privilege	90 - 100	Outstanding Performance
	B -Very Good	very good	80 - 89	Above average with some errors
	C -Good	good	70 - 79	Sound works with notable errors
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	E -Sufficient	acceptable	50 - 59	Work meets minimum criteria
Fail Group (0 – 49)	FX –Fail	Precipitate (in process)	(45-49)	More work required but credit awarded
	F -Fail	Failed	(0-44)	Considerable amount of work required
Note: Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone “near-pass fails” so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.				

MODULE DESCRIPTION FORM

Course Description Form

Module Information				
Course information				
Module Title	Human rights and democracy			Module Delivery
Module Type	Support			<input checked="" type="checkbox"/> Theory <input type="checkbox"/> Lecture <input type="checkbox"/> Lab <input type="checkbox"/> Tutorial <input type="checkbox"/> Practical <input type="checkbox"/> Seminar
Module Code	UNB115			
ECTS Credits	2			
SWL (hr/sem)	50			
Module Level		First	Semester of Delivery	
Finance and Banking Department		Financial and Banking Sciences	College	Administration and Economics
Module Leader	Israa Khairi Abdel		e-mail	israa.abed@uobasrah.edu.iq
Module Leader's Acad. Title		Assistant Professor	Module Leader's Qualification	
Master's				
Module Tutor	-		e-mail	-
Peer Reviewer Name		-	e-mail	-
Scientific Committee Approval Date		2025	Version Number	-

Relation with other Modules			
Relationship with other subjects			
Prerequisite module	-	Semester	
Co-requisites module	-	Semester	

Module Aims, Learning Outcomes and Indicative Contents
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Course objectives, learning outcomes, and guiding content

Course objectives	<ul style="list-style-type: none"> Introducing the student to human rights and his duties towards his society when he enjoys these rights. Learn about human rights and their importance in ancient and contemporary civilizations. Learn about the most prominent generations of human rights. Study of constitutional, political and judicial guarantees of human rights. The role of the United Nations in protecting human rights.
Learning outcomes for the subject	<ul style="list-style-type: none"> Learn and understand the importance of human rights in the past and present. Learn and guarantee international, regional and national human rights. Understanding how NGOs work on human rights issues. Understand and learn the most prominent generations of human rights.
Guidance contents	<ul style="list-style-type: none"> Enabling the student to know his rights in society. Introducing the student to the responsibility towards these rights and how to use them in the correct way, i.e. without causing harm to others. The student learns about the guarantees that ensure the continuity and sustainability of these rights, both at the national and international levels. Enabling the student to distinguish human rights from other terms such as freedom, democracy, and other similar terms.

Learning and teaching strategies

Strategies	The main strategy to be followed in delivering this unit is to encourage students to participate in lectures and understand and learn human rights through brainstorming, while at the same time refining and expanding skills. By solving problems related to the topic, this will be achieved through classrooms, interactive lessons, constructive criticism, and working to create an environment that encourages the learner to want to raise the issue of human rights.
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Student Workload (SWL)

The student's academic load is calculated as 15 weeks.

Structured SWL (h/sem) Regular student load during the semester	33	Structured SWL (h/w) Regular weekly student workload	2
Unstructured SWL (h/sem)	17	Unstructured SWL (h/w) Irregular student study load per week	1.13

Irregular student load during the semester			
Total SWL (h/sem) The student's total academic load during the semester	50		

Course material evaluation					
		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	1	10% (10)	4	Until the last lecture
	Assignments	1	10% (10)	8	Until the last lecture
	Projects /Lab.	1	10% (10)	continuous	Until the last lecture
	Report	1	10% (10)	13	Continuous
Summative assessment	Midterm Exam	1 hour	10% (10)	7	Until the last lecture
	Final Exam	2 hours	50% (50)	16	All
Total assessment			100% (100 Marks)		

Theoretical weekly curriculum	
	Material Covered
Week 1	Understanding what human rights are and comparing them to other concepts
Week 2	The importance of human rights in ancient civilizations
Week 3	The importance of human rights in the Middle Ages
Week 4	The importance of human rights in modern times
Week 5	Types of human rights
Week 6	Contemporary international recognition of human rights
Week 7	Contemporary regional recognition of human rights
Week 8	monthly exam
Week 9	The role of NGOs towards human rights
Week 10	Human rights content in international conventions
Week 11	Human rights content in regional conventions
Week 12	Human rights content in the Iraqi Constitution
Week 13	Generations of Human Rights
Week 14	The role of the United Nations in protecting human rights
Week 15	Constitutional, judicial, political and judicial human rights guarantees

Week 16	Preparation week before the final exam
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Weekly lab schedule	
	Material Covered
Week 1	There is no practical application in the material.
Week 2	
Week 3	
Week 4	
Week 5	.
Week 6	
Week 7	
Week 8	
Week 9	
Week 10	
Week 11	
Week 12	
Week 13	
Week 14	
Week 15	

Learning and teaching resources		
	Text	Available in the Library?
Required Texts	A notebook on human rights principles prepared by the course instructor, Assistant Professor Israa Khairi Abdel	Yes
Recommended Texts	Human Rights Book-Prof. Dr. Riad Aziz Hadi	Internet
Websites	nothing	

Grading Scheme				
Grading scheme				
Group	Grade	Appreciation	Marks %	Definition
Success Group (50 - 100)	A -Excellent	privilege	90 - 100	Outstanding Performance
	B -Very Good	very good	80 - 89	Above average with some errors
	C -Good	good	70 - 79	Sound works with notable errors
	D -Satisfactory	middle	60 - 69	Fair but with major shortcomings
	E -Sufficient	acceptable	50 - 59	Work meets minimum criteria

Fail Group (0 – 49)	FX –Fail	Precipitate (in process)	(45-49)	More work required but credit awarded
	F-Fail	Failed	(0-44)	Considerable amount of work required
Note: Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone “near-pass fails” so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.				

MODULE DESCRIPTION FORM

Course Description Form

Module Information					
Course information					
Module Title	English language		Module Delivery		
Module Type	mandatory		<input checked="" type="checkbox"/> Theory <input checked="" type="checkbox"/> Lecture <input checked="" type="checkbox"/> Lab <input type="checkbox"/> Tutorial <input type="checkbox"/> Practical <input type="checkbox"/> Seminar		
Module Code	-				
ECTS Credits	2				
SWL (hr/sem)	50				
Module Level	1	Semester of Delivery			1
Finance and Banking Department		-	College	College of Administration and Economics	
Module Leader	Radhi Obaid Nghamish		e-mail	radi.nghameesh@uobasrah.edu.iq	
Module Leader's Acad. Title		assistant professor	Module Leader's Qualification		PhD
Module Tutor	-		e-mail	-	
Peer Reviewer Name		-	e-mail	-	
Scientific Committee Approval Date		-	Version Number	-	

Relation with other Modules			
Relationship with other subjects			
Prerequisite module		-	Semester
Co-requisites module		-	Semester

Module Aims, Learning Outcomes and Indicative Contents	
Course objectives, learning outcomes, and guiding content	
Course objectives	<p>- Developing the student's English language skills -Using modern scientific methods to develop students' reading, comprehension and conversation skills</p> <p>It has become very necessary for the student to learn language skills.English speaking, writing and grammar.</p> <ul style="list-style-type: none"> ✓ Identifying the students' level and the skills they possess. ✓ Teaching the student to read correctly. ✓ Teaching the student grammarEnglish and how to use grammar. ✓ Use language functions appropriately to practical situations. ✓ Teaching essay writing, formulating phrases, and learning the basics of writing.
Learning outcomes for the subject	<ul style="list-style-type: none"> ✓ Knowing how to formulate phrases and write properly ✓ Knowledge of grammar usageEnglish correctly ✓ Develop speaking and correspondence skills. ✓ Enabling the student to develop the language in a manner consistent with the labor market ✓ Developing language skills.
Guidance contents	<p>The guidance content includes:.</p> <p>Part A - Parts of Hadith</p> <p>Classifying parts of speech into nouns, verbs, adjectives, adverbs, main verbs, auxiliary verbs, prepositions, pronouns, whether subject pronouns, object pronouns, or possessive pronouns, conjunctions, interrogatives, types of affirmative, negative, and interrogative sentences, how adverbs enter adjectives, and other topics related to classifying phrases.(5 hours SSWL)</p> <p>Part B - Grammar</p>

	<p>How to identify verbs in sentences, distinguish between auxiliary verbs, main verbs, and modal verbs, and how to use them. Verbs are also treated according to the tense of the sentence, with a focus on the simple past tense, simple present tense, present continuous tense, and past continuous tense. (5 hours)SSWL</p> <p>Part C - Book Pieces</p> <p>Readings from the book's passages and learning to pronounce words correctly, in addition to writing passages and improving handwriting and writing style (5 hours).SSWL</p> <p>Part D - External Readings</p> <p>Using external passages to read, comprehend, understand topics, and how to answer questions and understand ideas from passages in order to raise the student's comprehension capacity. (5 hours)SSWL</p> <p>Part E - Construction</p> <p>Learn how to write an essay, the writing style, and formulate phrases correctly, enabling the student to write in the correct way according to the rules of good writing. (5 hours)SSWL</p> <p>Review of the material (3 hours)</p> <p>Total hours = 30SSWL - (Exam Hours) = 28 + 2 = 30 hours (Timetable Hours x 15 weeks)</p>
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Learning and teaching strategies	
Strategies	<p>The main strategy that will be followed in delivering this unit is to encourage students to participate in the exercises, while at the same time refining and expanding skills..Explain the basic rules through presentations, interaction, participation, use of brainstorming techniques, and development of speaking and communication skills.YesFather to studentsEncouraging students to participate in lectures, write assignments and acquire skills.This will be achieved through classrooms, interactive lessons, and by looking at simple types of experiments that involve some activities.</p>

Student Workload (SWL)			
The student's academic load is calculated as 15 weeks.			
Structured SWL (h/sem)	30	Structured SWL (h/w) Regular weekly student workload	2

Regular student load during the semester			
Unstructured SWL (h/sem) Irregular student load during the semester	20	Unstructured SWL (h/w) Irregular student study load per week	1.33
Total SWL (h/sem) The student's total academic load during the semester	50		

Course material evaluation					
		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	1	10% (10)	4	Until the last lecture
	Assignments	1	10% (10)	8	Until the last lecture
	Projects /Lab.	1	10% (10)	continuous	Until the last lecture
	Report	1	10% (10)	13	Continuous
Summative assessment	Midterm Exam	1 hour	10% (10)	7	Until the last lecture
	Final Exam	2 hours	50% (50)	16	All
Total assessment			100% (100 Marks)		

Theoretical weekly curriculum	
	Material Covered
Week 1	Chapter OneParts of speech: nouns, verbs, adjectives, adverbs, prepositions, and pronouns.
Week 2	Within the first chapter: detailing verbs into main verbs, auxiliary verbs, and defective verbs, and pronouns, whether subject pronouns, object pronouns, or possessive pronouns.
Week 3	Types of sentences: affirmative, negative and interrogative.
Week 4	Chapter Two: Tenses, including the Simple Past Tense and the Simple Present Tense
Week 5	Past continuous tense and present continuous tense
Week 6	Examples ofTenses and ways of processing verbs
Week 7	Chapter ThreeReadings from the book and learning to pronounce words correctly, Unit 1 of the book
Week 8	Cut out the second unit of the book and solve the cut-out questions.
Week 9	Unit 3 of the book: Learn the correct pronunciation and solve the exercises
Week 10	Examthe first

Week 11	Chapter Four: External Parts of the Book
Week 12	Understanding and comprehending external parts and method Answering questions
Week 13	Chapter Five Learn how to write an essay And style writing
Week 14	Enabling the student to write correctly according to the rules of good writing
Week 15	Review of the material
Week 16	Preparation week before the final exam

Weekly lab schedule	
	Material Covered
Week 1	There is no practical application in the material.
Week 2	
Week 3	
Week 4	
Week 5	
Week 6	
Week 7	
Week 8	
Week 9	
Week 10	
Week 11	
Week 12	
Week 13	
Week 14	
Week 15	

Learning and teaching resources		
	Text	Available in the Library?
Required Texts	New Headway plus/ elementary students	Yes
Recommended Texts	Headway academic skills 1	Yes
Websites	https://www.google.com/search?q=headway+plus+intermediate	

Grading Scheme				
Grading scheme				
Group	Grade	Appreciation	Marks %	Definition
Success Group	A -Excellent	privilege	90 - 100	Outstanding Performance

(50 - 100)	B -Very Good	very good	80 - 89	Above average with some errors
	C -Good	good	70 - 79	Sound works with notable errors
	D -Satisfactory	middle	60 - 69	Fair but with major shortcomings
	E -Sufficient	acceptable	50 - 59	Work meets minimum criteria
Fail Group (0 – 49)	FX –Fail	Precipitate (in process)	(45-49)	More work required but credit awarded
	F-Fail	Failed	(0-44)	Considerable amount of work required

Note: Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone “near-pass fails” so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.

MODULE DESCRIPTION FORM

Course Description Form

Module Information				
Course information				
Module Title	Financial readings		Module Delivery	
Module Type	essential		<input checked="" type="checkbox"/> Theory <input checked="" type="checkbox"/> Lecture <input type="checkbox"/> Lab <input type="checkbox"/> Tutorial <input type="checkbox"/> Practical <input type="checkbox"/> Seminar	
Module Code	BBF1204			
ECTS Credits	5			
SWL (hr/sem)	125			
Module Level		1	Semester of Delivery	
Finance and Banking Department		-	College	College of Administration and Economics
Module Leader	Radhi Obaid Nghamish		e-mail	radi.nghameesh@uobasrah.edu.iq
Module Leader's Acad. Title		assistant professor	Module Leader's Qualification	
Module Tutor		-	e-mail	-
Peer Reviewer Name		-	e-mail	-
Scientific Committee Approval Date		2025	Version Number	
			-	

Relation with other Modules

Relationship with other subjects

Prerequisite module	-	Semester	
Co-requisites module	-	Semester	

Module Aims, Learning Outcomes and Indicative Contents

Course objectives, learning outcomes, and guiding content

Course objectives	<ul style="list-style-type: none"> - Developing the student's skills in financial and banking vocabulary in the English language. -Using modern scientific methods to develop students' reading, comprehension and conversation skills <p>It has become very necessary for the student to acquire language skills.English speaking and writing for the field of study in finance and banking.</p> <ul style="list-style-type: none"> ✓ Identifying the students' level and the skills they possess. ✓ Teaching students to read financial and banking vocabulary correctly. ✓ Teaching the student to use financial vocabulary correctly. ✓ Benefit for the student so that he ownsA broad grounding in the financial and banking field that can be used in later years of study.
Learning outcomes for the subject	<ul style="list-style-type: none"> ✓ Knowing how to formulate phrases and write appropriately in the financial and banking field ✓ Possessing a vocabulary that will benefit him in later years of study ✓ Developing speaking and correspondence skills in the financial and banking sector. ✓ Enabling the student to speak about the financial and banking aspect in the languageEnglish to suit the labor market
Guidance contents	<p>The guidance content includes:.</p> <p>Part A - The concept of finance and its types</p>

	<p>In this section, the term finance, its importance, and the types of finance are identified, whether at a partial level related to institutions and companies or at a general level related to public finance at the country level.(7 hours SSWL)</p> <p>Part B - Banks</p> <p>The concept of the bank, the importance of banks and their developmental role - Types of banks - Central bank and monetary policy - Commercial banks and how they work - Specialized banks and their developmental role - Islamic banks and their work philosophy - International banks. (7 hours)SSWL</p> <p>Part C - Financing</p> <p>How to obtain funding sources, whether from internal or local funding sources or external or foreign funding sources (7 hours)SSWL</p> <p>Part D - Investment</p> <p>The concept of investment, its types, capital movements, and the comparison between profitability and risk. (7 hours)SSWL</p> <p>Part E - Financial System</p> <p>Financial systems for traditional and electronic payment. (6 hours)SSWL</p> <p>Part F - Financial Performance Evaluation</p> <p>The concept of financial management and performance evaluation indicators (6 hours)SSWL</p> <p>Review of the material (3 hours)</p> <p>Total hours = 45SSWL - (Exam Hours) = 43 + 2 = 45 hours (Timetable Hours x 15 weeks)</p>
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Learning and teaching strategies	
Strategies	<p>The main strategy to be followed in delivering this unit is to encourage students to participate in speaking, writing, formulating and absorbing financial and banking vocabulary, while at the same time refining and expanding skills..Explanation of theFinancial conceptsBasic through presentations, interaction, participation, use of brainstorming techniques, and development of speaking and communication skills.YesFather to studentsEncouraging students to participate in lectures, write assignments and acquire skills.This will be achieved through classrooms, interactive lessons, and by looking at simple types of experiments that involve some activities.</p>

Student Workload (SWL)			
The student's academic load is calculated as 15 weeks.			
Structured SWL (h/sem) Regular student load during the semester	48	Structured SWL (h/w) Regular weekly student workload	3
Unstructured SWL (h/sem) Irregular student load during the semester	77	Unstructured SWL (h/w) Irregular student study load per week	5.13
Total SWL (h/sem) The student's total academic load during the semester	125		

Course material evaluation					
		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	1	10% (10)	4	Until the last lecture
	Assignments	1	10% (10)	8	Until the last lecture
	Seminar	1	10% (10)	continuous	Until the last lecture
	Report	1	10% (10)	13	Continuous
Summative assessment	Midterm Exam	1 hour	10% (10)	7	Until the last lecture
	Final Exam	2 hours	50% (50)	16	All
Total assessment			100% (100 Marks)		

Theoretical weekly curriculum	
	Material Covered
Week 1	Chapter One Finance-The concept of finance and its importance
Week 2	Within the first chapter: Types of finance - Corporate finance - Public finance
Week 3	Chapter Two: The Concept of Banking, the Importance of Banks and Their Developmental Role
Week 4	Chapter Two- Types banks-Central Bank and Monetary Policy-Commercial banks and how they work
Week 5	-Specialized banks and their developmental role-Banks Islamic And its work philosophy-international banks .
Week 6	Chapter Three: Financing - Concept of Financing - Types of Financing
Week 7	Chapter Three How to obtain funding sources, whether from internal or local funding sources or external or foreign funding sources
Week 8	Chapter Four Investment -The concept of investment and its types

Week 9	Chapter FourCapital movements and comparison between profitability and risk
Week 10	ExamQuarterly
Week 11	Chapter Five: The concept of the financial system and the importance of the financial system.
Week 12	Financial systems for traditional and electronic payment
Week 13	Chapter SixFinancial management concept and performance evaluation indicators
Week 14	Applications on performance evaluation
Week 15	Review of the material
Week 16	Preparation week before the final exam

Weekly lab schedule	
	Material Covered
Week 1	There is no practical application in the material.
Week 2	
Week 3	
Week 4	
Week 5	
Week 6	
Week 7	
Week 8	
Week 9	
Week 10	
Week 11	
Week 12	
Week 13	
Week 14	
Week 15	

Learning and teaching resources		
	Text	Available in the Library?
Required Texts	Principles of banking and finance	Yes
Recommended Texts	Banking Principles and Practices	Yes
Websites		

Grading Scheme				
Grading scheme				
Group	Grade	Appreciation	Marks %	Definition
Success Group (50 - 100)	A -Excellent	privilege	90-100	Outstanding Performance
	B -Very Good	very good	80-89	Above average with some errors
	C -Good	good	70-79	Sound works with notable errors
	D -Satisfactory	middle	60-69	Fair but with major shortcomings
	E -Sufficient	acceptable	50-59	Work meets minimum criteria
Fail Group (0 – 49)	FX –Fail	Precipitate (in process)	(45-49)	More work required but credit awarded
	F-Fail	Failed	(0-44)	Considerable amount of work required
Note: Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone “near-pass fails” so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.				

